TRADE AND DEVELOPMENT BANK (TDB) INTERIOR DESIGN AND FIT-OUT CONSULTANT

BACKGROUND:
TDB is currently carrying out development of a commercial building (The TDB Nairobi Office Development Project- NODP) along Lenana Road. The proposed office building consists of a 19 storeyed (ground + 18) floors Grade “A” office tower. Construction of the EDGE Certified building, which is going to serve as the Bank’s main office in Nairobi, is expected to be completed in a year’s time. It is the intention of TDB to move into and to occupy identified spaces within the building when construction is complete. As such TDB is desirous to retain a suitable qualified and experienced Interior Design and Fit Out Consultant who, amongst other things, will provide requisite professional consultancy services that will result in an INCLUSIVE INTERIOR DESIGN and eventual fit out, of TDB’s occupied office spaces and select common spaces within the building.

TERMS OF REFERENCE:
Hold preliminary briefing meeting(s) with TDB management and technical consultants and select key persons to get an understanding of the requirements and the task/assignment to be undertaken.
- In consultation with the Bank’s top management, document current office space occupied by TDB in its various offices in Nairobi including office spaces, meeting rooms, server rooms, Archives, fixtures, furniture / fittings and any other facilities information pertinent to interior design and fit out of the proposed building;
- In consultation with client representative, retrieve and understand TDB organisogram, staff numbers and future need and present and future to inform interior design and fit out spatial requirements determination. Identify and document spaces in the new building to be subject to interior design and fit out such as offices, Executive Lounge, Conference Center, Data center, Auditorium, Ground Floor Lobby’s, cafeteria etc and any other spaces identified for interior design and fit out purposes;
- With reference to the client needs and consultations with the project technical consultants and TDB, draw up a detailed and descriptive interior design and fit out project brief that has area schedules, indicative finishes, signage/wayfinding/brand placement, the design/functional/ performance criteria of the spaces and functional areas and submit for approval.

DELIVERABLES:
- Inception report, Program of works, Concept design, Drawings, Bills of Quantities, Tender documents, Selection of contractors, Tender evaluation reports, Due diligence reports, Fit out contracts /agreement of selected fit-out contractor etc.
- Supervision of fit-out construction to ensure sound workmanship, quality of work, program and cost control. Valuation of claims for payment;
- Participating in project closeout and documentation procedures at the completion of the project including requisite statutory inspections, submission of requisite reports, maintenance manuals, as built drawings, testing and commissioning etc related to interiors fit out as appropriate.

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REQUIREMENTS:

QUALIFICATION REP