



TERMS OF REFERENCE

REQUEST FOR PROPOSALS FOR THE SUPPLY OF AN ENTERPRISE-WIDE ASSET MANAGEMENT SYSTEM

Background

Established in 1985, the Eastern and Southern African Trade and Development Bank (TDB) is a multilateral, treaty-based development financial institution, with assets of USD 6 billion. The Bank's mandate is to finance and foster trade, regional economic integration and sustainable development through trade finance, project and infrastructure finance, asset management and business advisory services.

The Bank's membership comprises 22 Member States from across COMESA, EAC, and SADC, 2 non-regional members, China and Belarus, as well as 15 institutional shareholders. Among others, these include the African Development Bank, African Reinsurance Corporation, Arab Bank for Economic Development in Africa (BADEA), Banco Nacional de Investimento (Mozambique), Mauritian Eagle Insurance Company, National Pension Fund (Mauritius), National Social Security Fund (Uganda), OPEC Fund for International Development (OFID), PTA Reinsurance Company (ZEP-RE), Rwanda Social Security Board, Sacos Group (Seychelles) and Seychelles Pension Fund.

Over the past 6 years, the Bank has enjoyed several rating upgrades, its capital and funding have increased by over 400%, and because of its work, over 1.1 million jobs have been created. The Bank is now investment grade-rated and one of the leading financial institution in the region.

General Objectives

The Bank would like to procure an enterprise-wide asset management system to manage approximately thirty thousand (30,000) **fixed assets**. Kindly submit an RFP as per the specifications below;

1. Supply of branded permanent Aluminum Tags – approximately 30,000
2. Handheld Scanners – two (2)
3. Asset Management Software
4. Implementation Fees – Asset Tagging, Verification and Creation of a Fixed Asset Register
5. Any other unforeseen requirements to successfully implement the enterprise-wide fixed assets management system

Proposals

The proposals for the enterprise-wide fixed asset management system should include;

1. Pricing in USD
2. Delivery period clearly stated
3. Warranty period clearly stated



Interested Vendors are requested to submit their proposals through e-mail to procurement@tdbgroup.org by 13th January 2020 at 1200HRS.

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