



**PROPOSED NAIROBI REGIONAL OFFICE DEVELOPMENT  
PLOT L.R NO. 1/184 LENANA ROAD NAIROBI, KENYA**

**ART CURATOR/MANAGER**

**TENDER NO TDB/NOD/01/18/19**

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**EXPRESSION OF INTEREST (EOI)**

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**ARCHITECTS**

**PLANNING SYSTEMS SERVICES**

Chartered Architects & Land use Planners  
P.O. BOX 188 -00606  
NAIROBI, KENYA

**QUANTITY SURVEYOR**

**MASTERBILL INTEGRATED PROJECTS**

Construction Cost Planning & Management,  
Quantity Surveying  
P.O. BOX 22905 – 00400  
NAIROBI, KENYA

**STRUCTURAL / CIVIL ENGINEERS**

**CIVIL ENGINEERING DESIGN LTD**

Consulting Engineers  
P.O. BOX 54531 - 00200  
NAIROBI, KENYA

**SERVICES ENGINEERS**

**GEDOX ASSOCIATES**

Services Engineers  
P. O. Box 64441-00620  
NAIROBI, KENYA

## 1.0. Introduction

- 1.1. Trade and Development Bank (TDB), is a specialized African multilateral financial institution serving most of the Eastern and Southern Africa. The Bank's objective is to provide short, medium and long term financing to viable projects and trade finance activities in member states.
- 1.2. TDB has acquired 1.052 acres approximately 4,255 square meters parcel of land on Lenana Road Nairobi opposite the Sri Lanka High Commission. The Bank is desirous of developing this site into a modern High Rise office Building and has procured a design concept from a leading firm of Architects PLANNING Systems Services Ltd. TDB has also retained a team of professional technical consultants to advice on various technical aspects of the project. The project has attained statutory approvals and the technical team is currently working on production drawings in preparation for tender. Construction is currently ongoing with project completion 21 March 2021.
- 1.3. TDB would like to enlist the services of competent **ART CURATOR/MANAGER** to work closely with the Project Architect and the professional technical consultants on the project to undertake the **Artworks Installations scope of works** within set design objectives.
- 1.4. **Artworks Project Description:** The Trade and Development Bank is looking to integrate suitable "African" Artworks into the Architecture of the building, working with artists from the East and Southern African Region. The artworks scope for the development includes the following:
  - A. **Canopy at Entrance/Below Conference Facility** - The conference center facility cantilevers on the northern side of the building, creating a covered entrance plaza. The client would like to engage an artist(s) to design and install the canopy and façade of this element of the building.
    - The canopy (angled horizontal surface) is approximately 230 Square Meters or surface.
    - The artworks installation should wrap up to the sides of the cantilevered portion for approximately 5 Meters. This area comes to about 250 Square Meters.
    - The total surface area for the artworks installation is 480 Square Meters.
    - Below are images showing the location of the artwork in relation to the proposed commercial development.
    - See Attached Plans, Sections, Detailed Sections. The section is between gridlines C – F and 5/6 – 7.
- 1.5. **Design Guidelines:** A brief description of the project design is noted below. Please also find attachment for inspiration imagery reflecting these concepts.
  - A. **Material and Color Palette**
    - The building is meant to feel connected to the earth and to its surroundings in color, texture, and feel.
    - The color palette for the building is a collection of earth tones (beige, taupe, warm brown, etc.)

## B. Building Concept

- The development as a whole is inspired by the concept of a woven urban fabric. The building works to weave together contemporary elements such as the glazed façade, with natural patterns and materials.
- Inspiration for the façade development (glazing systems and external finishing systems) come from traditional basket weaving techniques.
- The artworks should integrate into the building and architectural design through a collaborative process between artists and the architects.

### Concept Visualization -Elevations:





**Concept Visualization – PLAZA (aerial view)** Note the artistic impression of the “canopy” is not shown in the rendering.



**Concept Visualization – PLAZA - ground view of the “canopy”** Note the artistic impression is not shown in the rendering.



## **2.0. Scope of work – Art Curator/Manager**

### **2.1. Artist Engagement/Open Call/Competition - for scope of works under point 1.4 A**

- A. Meeting and working with the architect to define the artist scope and design brief.
- B. Engagement and co-ordination with the client.
- C. Develop a framework/structure for engaging artists from the East and Southern African region through an open call/competition to be approved by the client.
- D. Manage the competition process.
- E. Assist in review of the Artists' proposals and their capabilities along with the client and architect.
- F. Assist in the formal engagement/agreement between the artist and the client
- G. Assist the artist in developing a fee structure for the works to be reviewed and approved by the architect and client.
- H. Prepare, present and submit periodic progress updates and reports to the architect and client on the stages above.

### **2.2 Artwork Development**

- A. Act as liaison between the artist and the client in the development of the artwork proposal
- B. Review and advise on the development of the design in conjunction with the architects' concept through various sketch studies and maquettes.
- C. Review of artists fixing and installation proposal in conjunction with the architect and structural engineer.
- D. Review of artist finalized design in conjunction with the client and architect.
- E. Prepare, present and submit periodic progress updates and reports to the architect and client on the stages above.

### **2.3. Artwork Installation**

- A. Assist in coordination between the appointed Main Contractor and the Artist.
- B. Assist in the development of an installation programme to align with the overall construction programme.
- C. Oversight of the artworks during the installation/construction period.
- D. Review maintenance information/manual for artworks to be supplied by the artist to the client operations team.
- E. Prepare, present and submit periodic progress updates and reports to the architect and client on the stages above.

### **3.0. SUBMISSION OF EXPRESSION OF INTEREST (EOI)**

The bidder shall seal the original and 1 copy of the Expression of Interest documents in separate envelopes, duly marking the envelopes as “**ORIGINAL**” and “**COPY**”.

The inner and outer envelopes shall be addressed to the Employer at the address stated below and bear the name and identification of the expression of interest.

The Expression of Interest (EOI) documents shall to be delivered in an envelope, sealed and clearly marked as **ART CURATOR/MANAGER EXPRESSION OF INTEREST (EOI) FOR PROPOSED NAIROBI OFFICE DEVELOPMENT PROJECT ON PLOT L.R NO. 1/184 LENANA ROAD, NAIROBI, FOR TRADE AND DEVELOPMENT BANK**. The original and copy of the Expression of Interest (EOI) shall be typed or written in indelible ink and shall be signed by a person or persons dully authorized to sign on behalf of the bidder. Submissions are expected to reach on or before close of business on **6 December 2019** addressed to: **Mr. Kifle Hamza**, Chief Program Manager, Nairobi Office Development Project, Trade and Development Bank (TDB); 197 LENANA PLACE, LENANA Rd., 1st Floor, P.O. BOX 48596-00-100, NAIROBI-KENYA.

#### **4.0 EXPRESSION OF INTEREST REQUIREMENTS**

Bidders are requested to provide the client with an Expression of Interest based on the scope of work highlighted in section 1&2 of this document as outlined below:

##### **4.1 STATUTORY REQUIREMENTS/ CAPACITY**

- a) Evidence of due registration with relevant Kenyan statutory and licensing bodies showing capacity to work in Kenya.
- b) Company/Firm/Organization/Individual Physical
- c) List of Directors and key team members with contacts

##### **4.2 TECHNICAL REQUIREMENTS/CAPACITY**

- a) Proposed outline methodology and approach.
- b) Strategy of collaboration with Architect, Consultants and Contractor.
- c) Proposed Artist to engage and examples of their work (optional)

##### **4.2 REQUISITE EXPERIENCES**

- a) Relevant work experience (ongoing and completed/installed)
- b) Letters of Reference
- c) Any other capacity/quality the firm may wish to make known

##### **4.3 FINANCIAL PROPOSAL**

- a) Detailed Fee Proposal as per the scope of works noted
- b) Fees to be indicated exclusive of VAT
- c) Disbursements
  - a. Basic disbursements to be included
  - b. Indicated costs for out of town disbursements etc.

**Interested firms/Individuals are requested to submit the following:**

- Duly updated company profiles and their website links.
- Submission documents with all the requirements detailed above.